

2011-2012 Highland Community Center Rental Fees*

Operational Hours:

Monday – Friday: 9a-8:30pm

Saturday: 9am – 12am

Sunday: 12pm-6pm



HIGHLAND COMMUNITY CENTER

425-452-7686 or 425-452-6104

Room Rental Fees:

Room	Square Feet	Occupancy	Rental Fee
Multipurpose Room	3,000	250	\$75.00 per hr
Fireside Room	1,000	40	\$45.00 per hr
Resource Room	600	30	\$35.00 per hr
Art Room	800	45	\$45.00 per hr
Gymnasium	2000	200	\$60.00 per hr
Kitchen	Commercial	NA	\$35.00 per hr

Saturday Combo Package

Saturday Rental Package++ 250 people..... \$155/hour

Sunday Rental Package ++ 250 people..... \$110/hour

Sunday Rental Package include (multipurpose room and kitchen only) – 4 hour minimum

Notes: Rental Monitor Fee \$15.00 per hour required for all events

- 30% off regular rate for non-profit groups with proof of non-profit status
- No individual room rentals on Saturdays, rental packages only
- + **Saturday Package:** Includes Banquet Room, Fireside Room and Kitchen (4) hour minimum required.

Deposits:

Security Deposit	Required for All Rentals	
	Non-Social Events	\$50
	Social Events Without Alcohol	\$200
	Social Events With Alcohol	\$400

Special Use Permits:

Catering fee Required for all catered events..... \$50

Additional Charges:

Cleaning fee If additional cleaning services are required after rental..... \$75/hour

Overtime charges Twice the regular hourly rental rate

** Additional staffing fees may be required for large groups, groups serving alcohol, and other groups at the facility's discretion.